



**GOVERNMENT OF INDIA
PETROLEUM AND EXPLOSIVES
SAFETY ORGANISATION
(Formerly Department of Explosives)**

5th Floor, CGO Complex, Seminary Hills, Nagpur-440 006

APPOINTMENT OF ACCOUNTS OFFICER

ANNEXURE - I

Applications in the prescribed proforma are invited on Promotion/Transfer on deputation for the undermentioned post in the Petroleum & Explosives Safety Organisation, Nagpur.

**ELIGIBILITY CONDITIONS FOR APPOINTMENT TO THE POST OF
ACCOUNTS OFFICER ON PROMOTION/ TRANSFER ON DEPUTATION**

- Name of the post : Accounts Officer, (General Central Service, Group 'B', Gazetted Ministerial)
- Place of posting : Nagpur
- Scale of Post : Pay Band-2 Rs. 9300-34800 + Grade Pay Rs. 4600 (Revised) (Pre-revised Rs. 7450-225-11500)
- Method of Recruitment : Promotion/Transfer on deputation
- Eligibility
 - Officers under the Central Government.
 - (i) Holding analogous posts on a regular basis.

OR

 - (ii) With 5 years regular service in posts in the Pay Band-2 Rs.9300-34800+ Grade Pay Rs. 4200 (Revised) (Pre-revised Rs. 5500-175-9000) or equivalent; and
 - b) Possessing any one of the following qualifications.
 - i) A pass in the SAS or equivalent examination conducted by any of the organised accounts departments of the Central Government;
 - ii) Successful completion of training in the Cash and Accounts work in the ISTM or equivalent and possessing two years experience in cash accounts budget work.
 - The Departmental Accountant with 10 years' regular service in the grade will also be considered along with outsiders and in case he/she is selected for appointment to the post, same shall be deemed to have been filled by promotion. The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.)

Applications in Annexure-A together with (i) vigilance clearance certificate, (ii) integrity certificate, (iii) attested copies of up-to-date character rolls of the last five years of the officers who are eligible and who would be spared in the event of their selection may be forwarded through proper channel to the O/o. The Chief Controller of Explosives, Petroleum and Explosives Safety Organisation, Block (A), Fifth Floor, C.G.O. Complex, Seminary Hills, Nagpur-440 006, within 60 days from the publication of this advertisement. The above advt. will be available at our website: www.peso.gov.in

While forwarding the applications, it may be verified and certified that the particulars furnished by the officers are correct. Applications received after the last date or without character rolls or otherwise found incomplete will not be considered. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Chief Controller of Explosives, Nagpur

ANNEXURE A

CURRICULUM VITAE PROFORMA

- Name and Address (in Block Letters):
- Date of Birth (In Christian era):
- Date of retirement under Central/ State Government Rules
- Educational Qualifications:--
- Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, State the authority for the same)

Qualifications/ Experience required	Qualifications Experience possessed by the officer
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Essential

- (1)
(2)
(3)

Desired

- (1)
(2)

- Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.
- Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of pay and Basic Pay	Nature of duties (in detail)

- Name of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent
- In case the present employment is held on deputation/contract basis, please state -
 - The date of initial appointment
 - Period of appointment on deputation/ contract
 - Name of the parent office/ organisation to which you belong.
- Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column.)
 - Central Govt.
 - State Govt.
 - Autonomous Organisation
 - Government Undertaking
 - Universities
 - Others
- Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade
- Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
- Total emoluments per month now drawn
- Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement). (Note: Enclose a separate sheet, if the space is insufficient)
- Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis. (Officers under Central/ State Governments are only eligible for 'Absorption'. Candidates of non-Government Organisations are eligible only for Short Term Contract).
- Whether belongs to SC/ST
- Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the Professional bodies/ institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient).

I have carefully gone through the vacancy circular/ advertisement and I am aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate
Address: _____

Date: _____

Countersigned

(Employer with Seal)