

GOVERNMENT OF INDIA
PETROLEUM & EXPLOSIVES SAFETY ORGANISATION

**Security Contract at Petroleum & Explosives Safety Organisation (PESO),
Departmental Testing Station , Gondkhairy, Nagpur - 440 023 from 1st April, 2009
to 31st March, 2010.**

- A) The following documents are required along with the bid failing which the quotation is liable to be rejected.
1. Exemption Certificate issued by the competent authority – The agency should be notified exempted by the competent authority under section 23 of Maharashtra Private Security Guards (Regulation of Employment & Welfare Act 1981) particularly for Nagpur region.
 2. Solvency Certificate of Rs 5 lakh (Rupee 5 Lakh only).
 3. Copy of latest Income tax certificate.
 4. Copy of Shop/Establishment Certificate.
 5. Valid Labour Contract Licence issued by the competent Authority (Regional Labour. Commissioner (central) / Labour Commissioner (State)
 6. Provident Fund Registration Certificate. The contractor must fulfill the obligation of Provident Fund , if he engage 20 or more contract workers including in this office or/and including any other organization where the contractor undertakes such type of work , the contract worker shall be taken into account
 7. Certificate from Commissioner regarding running of establishment.
 8. Experience Certificate of Minimum 3 years in Central / State Government department and Public Sector Undertaking.
 9. Copies of registration with Government Department , Public Undertaking indicating class of registration. Preference will be given to those firm who had contract with Government department / Public Sector Undertaking.
 10. Copies of recent contract of Government Department / Public Sector undertaking executed during last three years.
 11. Type and scale of work executed by you in the last 3 years.
 12. Copy of the letter of Competent Authority on rate of minimum wages applicable at Gondkhairy, Dist: Nagpur.
 13. List of Guards under your employment with their respective provident fund number.
 14. The copy of undertaking of the agency in connection with the deployment of guards in any other point.
 15. Terms & Condition duly signed in token of acceptance.
 16. EMD of **Rs 15,000/-** as bid security in form of DD drawn in favour of Chief Controller of Explosives , Nagpur payable at Nagpur.
 17. The Rate of Security Guards must be quoted on basis of per day , other charges / Statutory deduction should be clearly mentioned , other wise quotation will not be accepted.
- B) The last date of receipt of sealed quotation is 28/01/2009 upto 16:00 hrs and bid will be opened on 29/01/2009 at 11:00 hours in Departmental Testing Station , Gondkhairy, Nagpur 440 023.
- C) The Petroleum & Explosives Safety Organization (PESO) has the right to reject any or all of the quotations in full or part without assigning any reason whatsoever.

Terms and Conditions for Security Contract at Departmental Testing station , Petroleum & Explosives Safety Organization (PESO) , Gondkhairy , Nagpur –440 023 from 1st April 2009 to 31st March 2010.

- 1 The contractor must possess valid Labour license under Contract Labour(Registration and Abolition) Act 1970 and the Contract Labours (Registration and Abolition) Central Rules ,1971.
- 2 You should ensure that various benefits of your personnel in accordance with the provisions of various Acts as applicable in the state of Maharashtra. Compliance of all Central and State statutory obligations as applicable to your personnel shall be entirely your responsibility with no liabilities whatsoever attached to the Petroleum & Explosives Safety Organization (PESO)
- 3 You must pay your employee in accordance with the provisions of Minimum wages Act and Minimum wages (Central) Rules 1950 and other statutory provisions applicable in the State of Maharashtra , in presence of representative of Principal employer.
- 4 The contract is for the deployment of 12 guards (civilians only) for round the clock security in the DTS for all 365 days . The guards will have to be deployed as per the deployment schemes of this office . You will have to provide security in all the three shift round the clock with each of 08 hours durations
- 5 The contract shall be for an period of one year , subject to the decision of the Petroleum & Explosives Safety Organization (PESO) after observing your performance during the first three months.
- 6 The Contract shall have provisions for termination by either side with one months notice in writing , however this shall not be applicable for the first three months period wherein the Petroleum & Explosives Safety Organization shall reserve the right to terminate the contract if performance of the contractor is not found satisfactorily.
- 7 If the contract is awarded to you , you shall not , without prior approval of the petroleum & Explosives Safety Organization in writing assign to any other party / Parties the whole or part of work . Even where such an approval is given by the Petroleum & Explosives Safety Organization the successful bidder shall not be relieved of this obligations / responsibility under this contract.
- 8 The E.M.D of Rs 15,000/- (Rupees Ten Thousand Only)in form of DD in favour of Chief Controller of Explosives , Nagpur ,payable at Nagpur from any nationalized bank should be submitted along with the tender form. The EMD amount will be returns to all the bidders (except qualifying bidder L-1) without interest.
- 9 The selected contractor will have to furnish security deposit of Rs-25,000/- as performance security in the form of Demand Draft of any nationalized bank in favour of Chief Controller of Explosives , Nagpur , payable at Nagpur. This will be refunded after the expiry of contract.

- 10 The security personnel deployed by you should have current character certificate issued by competent police authority and also should be medically fit. This document shall be given by you at the time of deployment of the personnel. Any replacement of the personnel shall be intimated to the Department and all necessary information /documents submitted before the new personnel can be deployed.
- 11 Insurance cover including third party for personnel and material shall have to be taken by you at your own cost. Your personnel shall not enter in any building or residential building unless specifically directed for any work by person authorized by the office in charge.
- 12 Compliance of the provisions of payment of compensation to your worker due to accident , accidental death or injury while on employment in the DTS, shall be your responsibility.
- 13 The detailed procedure for taking over of the building and the area for security purpose will be decided by this office . The buildings after locking will be handed over to you for guarding after the day work is over and will be taken over by the Department on the next working day at the opening time. The same procedure will be followed every day.
- 14 The guard shall be properly dressed in uniform with agency label and name of the security guard and shall wear shoes and cap always every day.
- 15 All arrangement required for posting of your personnel shall be made at your own cost. Charges for accommodation if provided by the department and drinking water, electricity and other charges shall be paid by you as per Govt. Rules which is applicable from time to time.
- 16 Replacement of your personnel, if required by the Department due to any reason shall be provided by you within 24 hours of the intimation given to you.
- 17 Any request for decreasing or increasing the strength of your personnel shall be complied by you within 7 days of the notice in writing. The accepted rates of the contract will also be applicable to such change in the strength.
- 18 Any loss of property of Departmental Testing Station arising out of negligence of your security personnel shall be compensated by deducting from your bills based on market value of such property.

Dy. Chief Controller of Explosives

The above conditions are acceptable to me.

(Name & Signature of Contractor with seal)

