



GOVERNMENT OF INDIA
PETROLEUM AND EXPLOSIVES SAFETY ORGANISATION
(Formerly Department of Explosives)
5TH FLOOR, CGO COMPLEX, CBD Belapur-400614
Navi Mumbai.

P.No-022-27575946
Fax-022-27575967

TENDER FORM
FOR
**SUPPLY, INSTALLATION & COMMISSIONING OF
DIGITAL TELEPHONE EPABX SYSTEM.**

**IN THE OFFICE OF
JOINT CHIEF CONTROLLER OF EXPLOSIVES,
WEST CIRCLE, MUMBAI**

Rs.100/-

TENDER NO. D/2/EPABX2010-11/PESO/WC
Government of India
Petroleum and Explosives Safety Organisation (PESO)
5th Floor, CGO Complex, CBD Belapur
Navi Mumbai-400614

1. Name of Firm& Address :

Phone:_____

E-mail_____

Cell Phone:_____

2. Registration No. of firm, if any :

3. CST/LST No. :

Date:

List of Enclosures:

Signature of Tenderer

The Jt. Chief controller of Explosives, West Circle, Mumbai proposes to a new Digital Epabx. installed and commissioned in lieu of the existing old Epabx as per following configuration for the office of Jt. Chief controller of Explosives, West Circle, Mumbai

Supply of Equipments:

| No. | Description | Qty. | Unit |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| 1 | Supply & Installation of Digital Telephone Epabx. Configured for 8 P&T Lines & 56 Extensions.(Expandable). Specifications : a). 2000 nos. speed dial list. b) Conference up to 32 parties. c) Digital ISDN VOIP System. d) Fully Hybrid. e) Expandable. | 1 | Set. |
| 2 | Supply & Installation of Operator Console Key Telephone. | 1 | Nos |
| 3 | Supply & Installation of Automatic Voice Guidance system.(upto 48 VRS) | 1 | Nos |
| 4 | Supply & Installation of Advanced Caller Id , Speaker Phone with Desktop & Cordless facility. | 9 | Nos |
| 5 | Supply & Laying of 10 pair PVC Telephone cables | 120 | Mtr |
| 6 | Supply& Laying of 5 pair PVC Telephone cables | 80 | Mtr |
| 7 | Supply& Laying of 2 pair PVC Telephone cables | 220 | Mtr |
| 8 | Supply& Laying of 1/2" PVC Conduit/Casing | 195 | Mtr |
| 9 | Supply & Laying of 1" PVC Conduit/Casing | 115 | Mtr |

Receipt & Opening of Tender:

| | | |
|---|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| 1 | Last date and time of submission of Tender form. | 08 / 06/ 2010 12.00 P.M. |
| 2 | Date and time of opening of Tender. | 08 / 06 / 2010 , 2.30 P.M. |
| 3 | Place of submission and opening of Tender | O/o Jt. Chief Controller of Explosives, A-1 & A-2 Wing, 5 th Floor, CGO Complex, CBD Belapur, Navi Mumbai(Maharashtra) |

The offer shall be addressed to the Jt Chief controller of Explosives, Petroleum and Explosives Safety Organisation, 5th Floor, CGO Complex, CBD Belapur, Navi Mumbai (Maharashtra).

GENERAL CONDITIONS

- (1) The Technical and Commercial Bids are to be furnished separately. The sealed covers containing Technical bids only will be opened in the first instance in the presence of Firm's representative. In case Technical documents are not found in order as per the requirements, the bid will be rejected and the Envelope "Commercial Bid" shall not be opened.
- (2) **Validity:** The price quoted must be firm during the tenure of the contract and offer must remain open for acceptance minimum upto 180 days from the date of opening the tender. Offer with a validity of less than 180 days will be liable for rejection without any further reference.
- (3) EMD (Earnest Money Deposit) should be furnished for an amount of Rs.6000/-. Earnest money should be paid in the form of a Demand Draft drawn on a nationalized bank in the name of Joint Chief Controller of Explosives, West Circle, Mumbai payable at Navi Mumbai. The demand draft should be kept in a sealed separate cover superscribing E.M.D. without mentioning amount. Quotations received without EMD will be summarily rejected. Tendered will not be allowed to withdraw his offer. EMD shall be forfeited if tendered fails to honour the contract.
- 4) **Late Receipt of the Offers:** Late/delayed offers, fax offers/messages, telegraphic offers and incomplete offers are liable to be rejected. Any late/delayed tender

received will not be opened.

- (5) Each page of the offer is to be signed and stamped.
- (6) The tender will be accepted or rejected on recommendation of committee appointed by the Jt. Chief Controller of Explosives, West Circle, Mumbai for this purpose. The Jt. Chief controller of Explosives, Mumbai reserves the rights in accepting or rejecting any tender without assigning any reason whatsoever.
- (7) **Payment terms:** The payment will be released only after commissioning of EPABX on installing the same in the O/o. Jt. Chief Controller of Explosives, West Circle, Mumbai. No advance payment will be made.
- (8) The rates should be quoted in Indian Rupees. The rate must be written in figure as well as in words. The alterations in the rates should be signed in ink otherwise the quotation/tender will not be accepted.
- (9) Incomplete bids, conditional bids, bids not conforming to the terms and conditions are liable for rejection.
- (10) **Necessary components are to be supplied by the firm.**
- (11) The delivery, installation and commissioning of the EPABX. shall be **done within one month** and qualifying bidder shall submit the acceptance of order **within three days from the date of receipt of order**. In case, acceptance of order from the bidder within stipulated period is not furnished, the other bidder (at L-2) may be given offer by the tender committee.
- (12) Warranty of **EPABX shall be one year** from the date of commissioning .
- (13) The bidder should be authorized supplier and service/maintenance provider of the EPABX systems.
- (14) If the performance of EPABX. components are not found satisfactory during warranty period, the Organisation reserves the right to forfeit the entire security deposit.
- (15) Turnover of the company should be more than 5 Lacs.

TECHNICAL BID

Technical bid shall be organized and submitted as per following sequence:

1. Table of contents (List of documents enclosed with page nos.)
2. Technical specification and brochures of the EPABX.
3. Documentary proof in support of their authorized dealership/distributorship of reputed EPABX.
4. Documentary proof in support of their supplying, installing and commissioning the EPABX system in Mumbai/Navi Mumbai/Thane.
5. Company profile and details of support service infrastructure.
6. The bidder should be financially sound. The annual financial statement/income tax clearance certificates etc. for last 3 years, as documentary evidence in this respect are to be provided.
7. Undertaking to the effect that the Firm shall provide after sales service during the warranty period by themselves and not by their franchisees or awarding sub-contracts to any other party.
8. Undertaking to the effect that the Firm shall provide maintenance and repair services on holidays in case of emergency or as per the requirement of the Organization during the warranty period.
9. Undertaking to the effect that the firm will be ready for down time penalty during the warranty period which is equivalent to Rs.200/- per working day.
10. Any other required information/certificates etc.
11. Turnover certificate.
12. Undertaking to the effect that all conditions mentioned under the Head general conditions will be agreed to.

Commercial Bid

Commercial bid should be submitted in a separate sealed cover. The price should be inclusive of all taxes, delivery charges, installation charges and commissioning charges. The commercial bid must reflect the details of EPABX along with the model number of the company meeting the technical specification requirement of this office.

Price bid

Supply & Installation Items:

| No | Description | Qty | Unit | Unit Rate | Total | Vat | Vat@ | Total After Adding Vat |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|-----------|-------|-----|------|------------------------|
| 1 | Supply & Installation of Digital Telephone Epabx. Configured for 8 P&T Lines & 56 Extensions. (Expandable). Specifications : a). 2000 nos. speed dial list. b) Conference up to 32 parties. c) Digital ISDN VOIP System. d) Fully Hybrid. e) Expandable. | 1 | Set. | | | | | |
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| 3 | Supply & Installation of Automatic Voice Guidance system.(upto 48 VRS) | 1 | Nos | | | | | |
| 4 | Supply & Installation of Advanced Caller Id , | 9 | Nos | | | | | |

| | | | | | | | | |
|---|-------------------------------------------------|-----|-----|--|--|--|--|--|
| | Speaker Phone with Desktop & Cordless facility. | | | | | | | |
| 5 | Supply & Laying of 10 pair PVC Telephone cables | 120 | Mtr | | | | | |
| 6 | Supply & Laying of 5 pair PVC Telephone cables | 80 | Mtr | | | | | |
| 7 | Supply& Laying of 2 pair PVC Telephone cables | 220 | Mtr | | | | | |
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| 9 | Supply& Laying of 1" PVC Conduit/Casing | 115 | Mtr | | | | | |

The tender bids should be submitted as follows: -

- (a) Technical bid in a separate sealed cover, containing documents satisfying all eligibility conditions. This envelope should be superscripted“ TECHNICAL BID”.
- (b) Commercial bid, should be submitted in a separate sealed cover and should be superscripted “COMMERCIAL BID”.
- © A third cover containing D.D. of the EMD and should be superscripted “EMD”.
- (d) The outer cover in which these sealed covers are placed should be addressed to the ‘Jt. Chief Controller of Explosives’, A-1 & A-2 Wing, 5th floor ,C.G.O. Complex, CBD Belapur, Navi Mumbai indicating the Tender for supply, installation & commissioning of L.A.N. system.
- (e) The sealed cover containing technical Bid will be opened in the first instance in the presence of an authorized representative of the bidder if present. Only one representative per tenderer would be permitted to be present at the time of opening the technical bid & price bids. Firms will be short listed by a duly constituted Tender Evaluation Committee (TEC), on the basis of technical parameters.
